Organisational Plans: Licensing Aeroqual Instruments

Organisational Plans are a new way to license your instruments.

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INTRODUCTION

We've made some big changes to the way we license our instruments which makes managing your network even easier than before.

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Step 1 — An intro to Organisational Plans
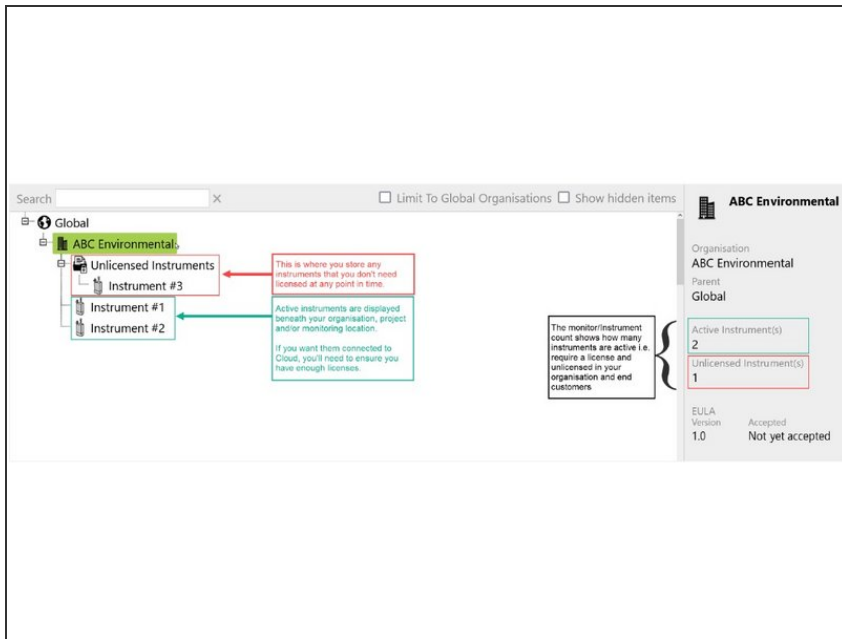
- Organisations are now on a plan, and can own either **Plus** or **Optimize** licences.

- Instruments that don't need Cloud connectivity can be left in the '**Unlicensed Instruments**' folder.

- Licenses are no longer tied to specific instruments within an organisation.

- All plans automatically renew around **one unified anniversary date/renewal date.**

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Step 2 — Understanding the new 'License' window
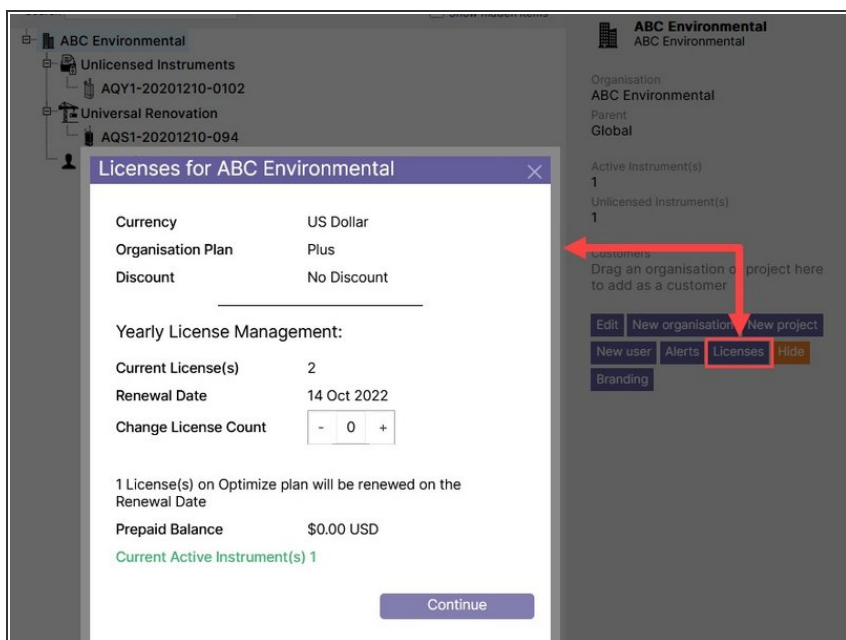
- Only designated Cloud users with '**Distributor License Administrator**' permissions will be able to access our new Licenses management screen.

- **Currency:** The currency your invoices will be raised in.

- **Organisation Plan Type:** The plan your organisation is on. This is either Plus or Optimise but never a mixture of both.

- **Discount:** Any agreed discount applied to the cost of our licenses

- **Current License(s):** The number of licenses you have

- **Current Active Instrument(s):** The number of instruments active and using a Cloud license.

- **Renewal Date:** The date your licenses automatically renew.

- **Change License Count:** This is where you can Add or Remove licenses to and from your existing plan.

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Step 3 — Buying more licence

- 1. Select the customer/organisation which needs a licence.

- 2. Click on the **Licenses** button.

- 3. Choose how many new licenses you want to buy.

- 4. Click '**Continue**' to proceed with the purchase.

- 5. Complete the transaction at the final menu screen.

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Step 4 — Reducing the number of licenses
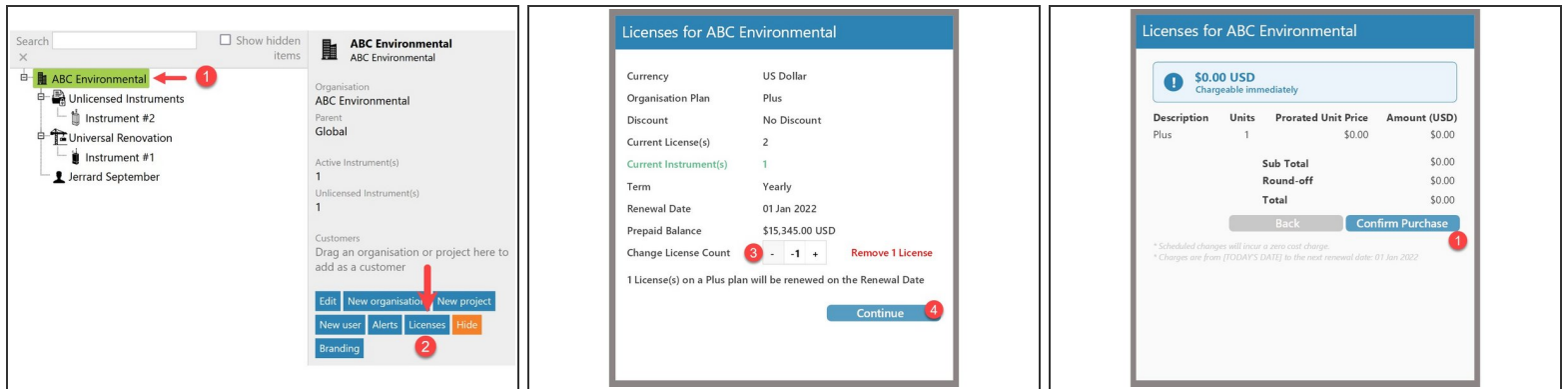
- 1. Select the customer/organisation which needs a licence.

- 2. Click on the **Licenses** button.
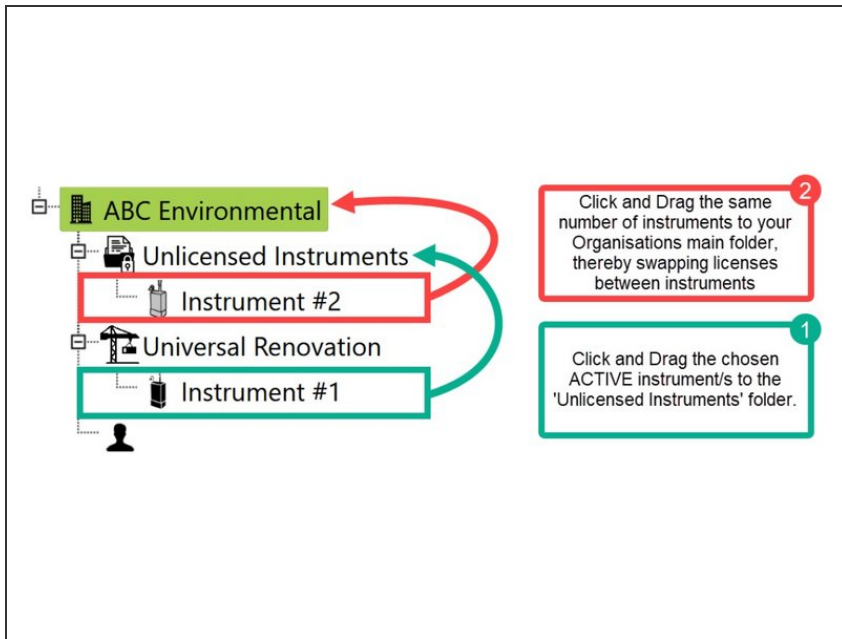
- 3. Choose how many licenses you no longer want/need.

- 4. Click continue to proceed with the transaction.

- 5. Complete the transaction at the final menu screen.

- **Important Note**: This will not result in a credit. It will simply reduce the number of licenses that you can use within your network.

Step 5 — Swapping licenses between instruments

- What if you don't want to change the # of licenses you have, you just want to reassign a license to a different instrument?

- 1. First select an instrument which is ACTIVE and drag it to your **Unlicensed Instruments** folder.

- 2. Pick the instrument you'd like online from the 'Unlicensed Instruments' folder and drag it into your organisation's/customers main folder.

For further support, contact Aeroqual Support.

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